ARTICLE I Name

The name of the organization shall be the Hammond Hill Elementary PTO, INC., hereinafter referred to as either PTO or organization.

ARTICLE II Description

The PTO is a nonprofit organization that exists exclusively for charitable and educational purposes, within the meaning of section 501(c)(3) of the Internal Revenue Code.

ARTICLE III Purpose

The purpose of the PTO is to:

- 1. Enhance and support the overall educational experience of our children at Hammond Hill Elementary School (HHE) through the collaborative efforts of parents/guardians, teachers, staff and administrators.
- 2. To develop a closer connection between school and home by encouraging parent/guardian involvement while improving the school environment through volunteer and financial support.
- administration, staff, and teachers.
- 4. Support the mission and vision of the school and school district.

ARTICLE IV Membership, Dues & Voting

- 1. Membership Any parent or guardian of a student at the School, the Principal, or any teacher currently employed at the School may become a PTO Member.
- 2. Dues Each member shall pay annual membership dues of FIVE DOLLARS (\$5.00) to the PTO. Only members in good standing (who have paid their annual dues at least 14 calendar days prior to a PTO meeting) shall be eligible to vote or serve on the Executive Board. Dues paid shall be good through the current fiscal year of the PTO which shall end on June 30th.
- 3: Vote Each individual, paying member shall have one vote. Voting may take place by voice or, upon request, by written ballot.

ARTICLE V Basic Policies

- 1. The PTO shall be noncommercial, nonsectarian, and nonpartisan. No commercial enterprise or candidate shall be endorsed by it.
- 2. The PTO shall not in any way participate or intervene in any political campaign. The PTO may, however, seek to educate people concerning school issues, such as school bond issues and similar concerns.
- The name of the PTO or the names of the officers in their official capacities shall not be used in any connection
 with a commercial concern or with any partisan interest or for any other purpose that does not directly benefit
 the PTO as a whole and appropriately related to promotion of the PTO objectives.
- 4. The PTO shall be supportive of the educational program and shall be developed through volunteer services, supplemental educational programs and fundraising projects.
- No profits shall proceed to any officer or member of the PTO. Officers and other members of the Executive Board shall not receive a salary. They may be reimbursed for actual expenses incurred for PTO related activities upon proper accounting for such expenses.
- 6. The PTO shall work with the school to provide quality education for all children, and shall seek to support the mission and vision of the school, recognizing that the legal responsibility to make decisions has been delegated by the people to the Board of Education.
- 7. The PTO shall direct any grievances pertaining to the faculty, staff or educational programs through the proper channels of communication as established by the Board of Education (BOE).
- 8. The PTO may cooperate with other organizations and agencies active in child education and welfare, such as conference groups or coordinating councils, provided no commitments are made that bind the PTO.

9.	The PTO officers shall work with the principal to plan and set dates for Parent Teacher Organization programs and meetings.

1. General Meetings.

- a. At least four general meetings of the membership shall be held during the school year (August thru May).
- b. Whenever possible, such meetings shall be scheduled to coincide with educational activities and events conducted by the school, so as to promote and facilitate attendance and cooperation between faculty, administration, and parents.
- c. The annual general meeting will be held at the April/May general meeting. The annual general

ARTICLE IX Executive Board

1. **Membership**. The Executive Board, hereinafter referred to as the Board, shall consist of the officers, standing committee chairs and the principal (as a non-voting member).

2. **Duties**.

a. The Board shall have general supervision over the affairs of the organization between business meetings and shall transact business between meetings

Hammond Hill



and adopted PTO general membership on the ninth of March, 2016, and shall take	I and approved at the regular meeting of the effect immediately.
Laurie Morrison, President	-
Jennifer Neal, Co-Vice President of Fundraising	-
Tara Waldhauer, Co-Vice President of Fundraising	-
Jennifer Powell, Vice President of Hospitality	-
Sammi Mitchum, Events Coordinator	_
Ashley Bean, Treasurer	_
Anna Lori Daniels, Treasurer	_
Michele Douglas, Treasurer	_
Abby Ellis, Treasurer	-
Lee Graybeal, Treasurer	-
Michelle Stevens, Secretary	-